

SCENIC RIDGE HOMEOWNERS ASSOCIATION

Transfer of Membership Application Form

Please Note: All lines must be completed:

To: Board of Directors
info@scenicridgehomeowners.com

Scenic Ridge Homeowners Association
 One Amber Drive
 Croton-on-Hudson, NY 10520

Name(s) of buyer(s):	
Property Address (Scenic Ridge):	_____
Buyer's current phone number:	_____
Buyer's e-mail address:	_____
Name of buyer's mortgagor/bank:	
Bank address:	
Bank: phone number and contact:	
Name of buyer's homeowners insurance company:	_____
Insurance company/broker address:	_____
Policy number:	_____

I, _____, present owner(s) of _____, Scenic Ridge, Croton-on-Hudson, New York, hereby surrender my/our Homeowners' Association Membership to my/our buyer/buyers as of the closing date of the sale of my property in Scenic Ridge. I will furnish my buyer/buyers with a copy of the Scenic Ridge Homeowners Association Declaration of Covenants, Conditions, Restrictions, and Easements, the Scenic Ridge Homeowners' Association By-Laws, Subsequent Resolutions and Amendments and the Scenic Ridge Homeowners' Handbook. As the present owner, I understand because I/we have subscribed my/our name to this application, that **before closing, I/we will make the buyer/buyers aware of their responsibility for the payment of one-fourth the current annual assessment, currently \$750, (to be used as a capital fund contribution for the Association) plus one-fourth the current annual assessment, currently \$750** (to be submitted as an Administrative Fee). **Payment will be submitted by personal check or money order in accordance with the following paragraph and made payable to "The Scenic Ridge Homeowners' Association"** along with this completed application.

The Association will NOT release a Statement of Assessments letter until: (1) this COMPLETED FORM and a (2) CHECK OR MONEY ORDER are received for full payment (from the buyer) OR a SIGNED LETTER FROM THE BUYER'S ATTORNEY, stating the fees will be held in escrow and paid to the Association within seven calendar days after the closing is received, along with the completed Transfer of Membership form. In either option, the completed Transfer of Membership form and a payment option must be submitted to the Association **before** the closing.

Questions about Scenic Ridge? *Please visit our web site: scenicridgehomeowners.com where you will find immediate and complete answers to many, perhaps all, questions often asked by sellers and buyers as well as our By-Laws, maps and regulations.*

Signed	Date
Buyer(s): _____	_____
_____	_____
Seller(s): _____	_____
_____	_____